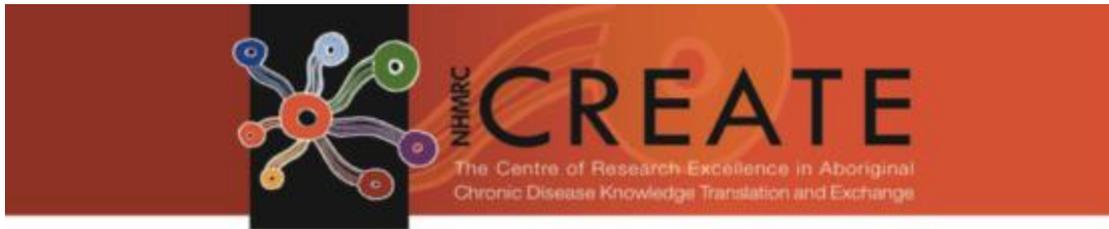


Centre of Research Excellence in Aboriginal Chronic Disease Knowledge Translation and Exchange (CREATE)

Case Study Draft Report



<<Name of Site>> Case Study Report

<<"Name of Best Practice Example">>

<<Month and Year Completed>>

Executive Summary

The executive summary will include:

- A summary of the background
- A summary of the methods used to collect, analyse and interpret data
- A summary of the context
- The primary findings around the best practice example
- Recommendations for the case study site, the ACCHO sector and policy as relevant

Contents

1. Introduction

The introduction will include:

- A description of CREATE including partner organisations and primary purpose
- A description of the Leadership Group and its role in identifying key domains
- A description of the CREATE Program of Outcomes including
 - Developing evidence to meet the needs of the ACCHO Sector
 - Capacity Strengthening
 - Knowledge Translation
- An overview of the systematic reviews including their purpose
- The role of the case studies and the intersection between the systematic reviews and case studies.
- The contribution this case study will make to the case series and the development of a Best Practice Framework for the ACCHO Sector

2. Background

This section will include an outline the literature (or lack thereof) pertaining to the Best Practice Example. This would include information from the systematic reviews that have already been undertaken. However, care will be taken to not repeat but instead refer to as well as summarise findings from the systematic reviews as well as any other literature that has since been published or was not captured within the initial systematic reviews.

3. Case Study Method

A full description of the methods used to collect, analyse and interpret the data will be included in this section. References will be made to appendices containing the Case Study Tool and the semi structured interview guide. The benefit as well as limitations of Case Study Methodology will also be discussed.

3.1 Study Team

3.3 Collecting Contextual Data

3.3.1 Participants Involved

Participant description will ensure confidentiality is maintained

3.3.2 Documents Reviewed

3.3.3 Other Types of Data Considered

3.4 Collecting Best Practice Example Data

3.4.1 Participants Involved

Participant description will ensure confidentiality is maintained

3.4.2 Documents Reviewed

3.4.3 Other Types of Data Considered

3.5 Analysing and Interpreting Data

4. The Context

The text in this section will summarise the data collected identified in the Case Study Tool. Information about how this information was sourced and how it was verified will also be provided.

4.1 Health Service Features

4.2 Addressing Community Needs

4.2.1 Types of Services Available

4.2.2 Community Linkages

4.2.3 Cultural Safety and Accessibility

4.2.4 Continuity of Care

4.3 Workforce Capacity

4.3.1 Onsite

4.3.2 Visiting Services

4.3.3 Staff Support and Human Resources

4.4 Systems to Support Quality of Care

4.4.1 Patient Information Systems

4.4.2 Systematic Follow-up

4.4.3 Clinical Decision Support

4.4.4 Quality Improvement

5. <<Best Practice Example>>

A detailed description of the findings relating to the Best Practice Example will be provided in this section. It is expected that the majority of the data related to these findings will come from the semi structured interviews. Quotes will be used to demonstrate the findings providing the confidentiality of the participants can be maintained.

Any potentially conflicting accounts will be identified and discussed providing, once again, that the participant confidentiality is maintained.

Where appropriate, contextual data presented and examined in Section 4 of this report will be used to inform or broaden the Best Practice Example findings presented in this section.

5.1 Description

The description of the Best Practice Example may start informing questions such as:

- What does it consist of?
- When was it developed/implemented?
- Why was it developed/implemented?
- How has it changed overtime?
- Who is it for?

5.2 Contributing Factors

The contributing factors which were considered necessary for the Best Practice Example will be articulated. These could include:

- Internal staff
- Community members
- External partners
- Funding
- Other types of resources
- Community, Regional, State and Commonwealth Policy

5.3 Best Practice Example Outcomes

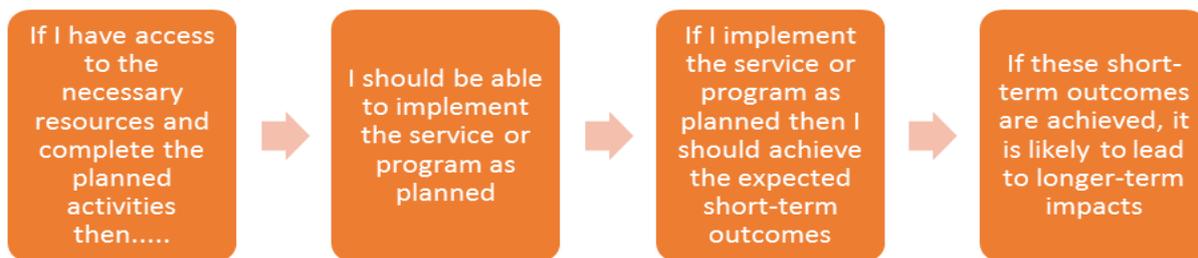
The types of outcomes resulting from the Best Practice Example may be positive relating to:

- health outcomes
- health practices
- accessibility (acceptability, affordability, awareness etc) for community members
- community participation etc.

In this section any unexpected outcomes will also be identified and described. These could include:

- increased staff workloads
- conflict within or external to the ACCHO
- deflection of resources including funding from other programs/activities

Where relevant a program logic model (see example below) which provides a diagrammatic representation of the “Best Practice Example” may be constructed. This may assist the service to evaluate the Best Practice Example, should this be deemed appropriate in the future.



5.4 Reasons for the Identified Outcomes

Importantly, this section will explore why this Best Practice Example are successful and where relevant, why unintended consequences have occurred. In particular, key principles (including values, characteristics, beliefs) underpinning the Best Practice Example will be articulated and explored.

5.5 Potential Future Internal Improvements

Any suggestions for how the “Best Practice Example” could be improved will be described in this section. These could include:

- Internal changes
- External changes
- Additional resources such as staff, funding etc.

5.6 Lessons Relating to Best Practice More Generally

Suggestions from participants relating to Best Practice more generally will be identified. These suggestions may include:

- Other areas of best practice that participants believe has been demonstrated by their ACCHO
- What else could be achieved, given more resources?

6. Best Practice for the ACCHO Sector

This section will focus on the ideas that participants had for improving Best Practice within the ACCHO Sector more generally.

6.1 Lessons Relating to the Best Practice Example

Suggestions for the lessons that other ACCHOs could learn from the experiences of implementing this “Best Practice Example” will be highlighted and discussed. This could include:

- What needs to be in place prior to implementation?
- What are potential enablers to implementation and how can these be used?
- What are potential barriers to implementation and how can these be overcome?

6.2 Lessons Relating to Best Practice More Generally

Suggestions for the lessons that other ACCHOs need to consider when developing Best Practice models will be highlighted and discussed. This could include:

- What does best practice mean for this sector?
- What are potential enablers to implementing best practice?
- What are potential barriers to implementing best practice?

7. Discussion

In this section the key findings will be highlighted and discussed in relation to the relevant literature. In particular, this discussion will start to formulate the arguments for the final policy and practice recommendations.

8. Conclusion

In addition to summarising the findings from the Case study, recommendations for both policy and practice will be made.

8.1 Recommendations for the Case Study Site

8.2 Recommendations for other ACCHO Sites

8.3 Recommendations for Policy

9. References

References will comply with APA 6th Edition Referencing Style. Information about this referencing style can be found at <http://www.apastyle.org/>